

**Leominster Public Library
Board of Trustees
Meeting Minutes
March 11, 2019**

The March meeting of the Leominster Public Library Board of Trustees was held on Monday, March 11, 2019 in the Leominster Public Library Conference Room.

In attendance were - Chair, Mark Bodanza, Lawrence Nfor, Sue Chalifoux Zephir, Carrie Noseworthy, Eladia Romero and Jim Despo. Also in attendance was Tina McAndrew.

Absent – Sondra Murphy

The Chair called the meeting to order at 5:02 pm.

OPEN FORUM

APPROVAL OF MINUTES

The minutes of the February 2019 meeting were approved (JD/CN).

DIRECTOR'S REPORT

The Director's report for the month of February 2019 was accepted.

OLD BUSINESS

Abbey Capital Check

Tina reported that Sondra was able to successfully withdraw funds from Abbey Capital to repay the Friends for the upholstery project in the Children's Room.

NEW BUSINESS

Alice Training

Tina requested that the Board approve the closing of the Library for one full day sometime in April which would have the least impact on services (not during April vacation).

Motion to approve (SCZ/LN).

Millette Fund

A \$1,000 transfer is requested to move from the Millett Fund to the working account for additional environmental programs this year. There is more than \$1,200 remaining in the Fund.

Motion to approve (LN/JD).

New Part-time Positions

Tina reported that the new part-time circulation assistant, Autumn Burrell, started training last week. The new Young Adult part-time assistant, Brittany Bilodeau, will begin training this Wednesday. Sue questioned if the Board actually ever approved the addition of these two positions. Tina will look back at previous Board minutes to confirm. Sue also requested the comparison in numbers between the amount of hours the Young Adult Center is now open and how the new position will enable the Center to be open additional hours. Both will be discussed at the next meeting.

Announcements

Director

Trustees

Friends

The meeting adjourned at 5:17 (SCZ/JD).